

LU Facilities COVID-19 Requirements for Contractors Working Daily on Lehigh Campus
27 April 2020 v1.3**Prior to work on Campus:**

1. Each contractor must establish and monitor compliance with necessary safety measures for their own staff as well as for the safety of staff and students at Lehigh University.
2. All contractors must screen the health condition of their staff daily prior to dispatching to Lehigh Campus. This includes taking of the temperature and reviewing any potential symptoms and general condition prior to a visit by the contractor to Lehigh.
3. All contractors must follow established best practices from CDC/PA Dept. of Health Guidelines for Construction for social distance, personal hygiene, tool and vehicle cleaning/sanitizing while on and off campus.
4. All contractors must wear a mask at all times on Lehigh campus.
5. Any visit to the Lehigh campus must be approved by Lehigh personnel authorizing work.
6. Contractor is responsible to follow established guidance by CDC/PA Dept. of Health if any staff are suspected or confirmed with COVID 19. Any contractor suspected or confirmed positive must remain off campus until cleared by a medical professional with the return approved by Lehigh.
7. Contractor is responsible to notify Lehigh immediately upon learning any employee may be suspected or confirmed with COVID 19 and was on campus and became ill or 48 hours before the individual became symptomatic.
8. Large Renovation or Capital Projects with daily staffing of more than 10 contractors will require additional site specific safety plans approved prior by Lehigh representatives.
9. Recommendations continue to evolve and the contractor is responsible for monitoring and updating procedures as best practices change.
10. Failure to comply with safety requirements will result in immediate request to cease work and leave campus. Any further violation of safety rules will result in permanent removal from campus.

Additional Resources:

<https://www.health.pa.gov/topics/disease/coronavirus/Pages/Coronavirus.aspx>

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

I/We acknowledge that I/We have received and read and understood the requirements of Lehigh University. We agree to abide by these guidelines and share this information with our employees.

Contractor Name

Authorized Company Representative Signature